

Kentucky Applied Behavior Analyst Licensing Board

November 26, 2012

A regular meeting of the Kentucky Applied Behavior Analyst Licensing Board was conducted on November 26, 2012 at the Office of Occupations and Professions, in Frankfort, Kentucky.

<u>Members Present</u> Shelli Deskins, Ph.D., Chair Steve Foreman, Vice Chair Stephen Wood Brady Dunnigan, Attorney at Law Tammy Hammond-Natof, Ph.D. <u>Members Absent</u> Scott Brinkman, Attorney at Law	<u>Occupations and Professions Personnel</u> Lindsey Lane, Board Administrator <u>Others</u> Michael West, General Counsel
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Call to Order

Dr. Deskins called the meeting to order at 10:09am.

New Board Member Tammy Hammond-Natof was sworn in by Carolyn Benedict of the Office of Occupations and Professions.

Approval of Minutes

Minutes of the October 22, 2012 meeting were presented for the Board's review. Mr. Dunnigan made a motion to approve the minutes as presented. Mr. Foreman seconded that motion and it carried.

Financial Report

The Board reviewed their financial report that ended in October 2012. The Board would like to see a breakdown of information in regards to outstanding bills from the Attorney Generals

Office and travel reimbursements for Board members. Ms. Lane will offer this information at their December meeting.

Report from O&P

Ms. Lane reported that the office has hired two new employees in their Financial Section. This will help with the work flow pertaining to incoming mail and all travel reimbursements being sent to Board members. The new web administrator is also in the process of making cosmetic changes to Board websites. If the Board has something they feel would be beneficial to licensees that information can be added to the Boards website.

Board Counsel Report

Mr. West reported that the Supervision Regulations have been filed with the Legislative Research Commission. The public comment hearing has been cancelled as no one filed any comments with the Board. The comment period will end on November 30, 2012.

Mr. West placed a draft copy of Disciplinary Regulations in the meeting packets for the Board to review and make any comments or revisions. The Board will review and open these regulations up for discussion in their December meeting.

Old Business

The Board discussed the Supervisee Regulations and what requirements they believe need to be included. The Board will need to determine what good moral character means when referring to Supervisees. This regulation will be brought back up for discussion in the December meeting.

New Business

Ms. Lane informed the Board that they had two (2) new applications to review and possibly license. Mr. Wood made a motion to approve the Application for Licensed Behavior Analyst submitted by Robert Wallander. Mr. Foreman seconded that motion and it carried. Mr. Wood made a motion to approve the Application for Licensed Behavior Analyst submitted by Molly Dubuque pending receipt of her required Abuse and Neglect training hours. Mr. Foreman seconded that motion and it carried.

Ms. Lane asked the Board to look over the 2013 meeting calendar suggestions given. The Board will meet on the fourth Friday of each month except for in the months of March, May and December. The new schedule is as follows:

January 25, 2013

February 22, 2013

March 18, 2013

April 26, 2013

May 17, 2013

June 28, 2013

July 26, 2013

August 23, 2013

September 27, 2013

October 25, 2013

November 22, 2013

December 20, 2013

Travel and Per Diem

Mr. Foreman made a motion to approve travel and per diem for the October meeting today's meeting. Mr. Dunnigan seconded that motion and it carried unanimously.

Adjournment

Mr. Foreman made a motion to adjourn the meeting. Mr. Wood seconded that motion and it carried unanimously.

Meeting adjourned at 12:17pm.